

ANTI RAGGING CELL

It shall be mandatory for every professional/technical Institution, Deemed University, University, where Professional/technical education is being imparted, to take following measures for prevention of ragging of a fresher joined in the institution/college.

Every Institution/University including Deemed University imparting Professional/ technical education shall constitute an anti-ragging Committee. Such committee should be headed by the Head of the Institution, and should consist of representatives of Legal, civil and police administration, local media, Non Government Organizations involved in youth activities, representatives of faculty members, representatives of parents, representatives of students belonging to the fresher's category as well as senior students, non-teaching staff; and shall have a diverse mix of membership in terms of level as well as gender

It shall be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of these Regulations as well as the provisions of any law for the time being in force on anti-ragging; Committee has to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.

Anti-Ragging Squad: Every Institution, Deemed University and University imparting Professional/technical education shall also constitute a smaller body to be known as the Anti-Ragging Squad to be nominated by the Head of the Institution with such representation as may be considered necessary for maintaining vigil, overview and to perform functions of prevention of ragging. This squad should be constituted only with the members of faculty and non teaching staff, it should remain alert and active at all times. Committee should take all possible steps to bring awareness in the students of the consequences of resorting to ragging and its implications and complications, in doing so they may invite law and order and judicial authorities to bring awareness as well as to make the students understand the seriousness in resorting to ragging, how the legal / law and order actions may spoil their career etc with an intention of preventing ragging in the college.

Duties and responsibilities:

- To bring caution and awareness in the students of the seriousness in resorting to ragging the freshers/juniors.
- Posters depicting the criminal charges that may apply in case of the intensity and seriousness of the nature of the ragging action they may resort to. The posters should be kept at every important place in the college.
- Conducting awareness programs inviting prominent lawyers, Police authorities, judiciary and Senior prominent citizens of the society.
- To place senior faculty members at the crucial points in the college blocks particularly where the fresher are supposed to move
- To maintain different college timing, other break timings including lunch break so that the freshers do not have to encounter the seniors
- To entrust the responsibility of preventing ragging in the buses to the faculty members commuting in the buses.
- To make sudden visits to the hostels and to keep Juniors in a different floor from the seniors, preferably ground level so that the wardens can have a constant vigil, while the students are in the hostel.

Constitution of committee:

1. Chairman - Principal
2. Convener - Professor in charge - Anti ragging
3. Members -
 - a) One Representative from Civil Administration
 - b) One representative from Police Administration
 - c) Representative of local media
 - d) Three faculty members from different departments
 - e) Two non teaching staff

Ref: NECG/ Principal/Circular

Date:20-03-2021

Subject: Anti-Ragging Committee Reconstitution-Reg

For the administrative convenience, College Level Anti Ragging Committee is here by Re-Constituted for the academic year 2020-21 with the following members. The following Anti-Ragging Committees shall conduct meeting every third Saturday of each month or as per the demand of the situation and those minutes of meetings should be recorded. The term of this committee is two years and shall continue to be in force until re-constituted.

| S.No | Name | Designation | Status |
|------|-------------------------|-------------------------------|-------------|
| 1 | Dr.V.Raviprasad | Principal | Chairman |
| 2 | Dr.B.V.Krishnaiah | Professor & HOD-ME | Convener |
| 3 | Mr.R.Eswaraiah | Administrative Officer | Co-Convener |
| 4 | Mr.K.Venkata Krishnaiah | Advocate | Member |
| 5 | Mr.Ch.Suresh Kumar | Parent | Member |
| 6 | Mr.Saidulu | Sub-Inspector-Gudur Town-I | Member |
| 7 | Mr.T.Bhavani Prasad | Local Media | Member |
| 8 | Mr.A.Hazarathaiah | Professor-ECE | Member |
| 9 | Mr.N.KesavaRao | Associate Professor-CSE | Member |
| 10 | Mr.D.Rajesh Reddy | Assistant Professor-EEE | Member |
| 11 | Mr.V.Vamsi Krishna | Student Representative-I EEE | Member |
| 12 | Mr.A.ChandraSekahr | Student Representative-I ME | Member |
| 13 | Mr.A.Surendra | Student Representative-II ECE | Member |
| 14 | Ms.Sk.HusnaBanu | Student Representative-IV EEE | Member |
| 15 | Mr.M.K.Sarma | Office Assistant | Member |
| 16 | Mrs.P.Latha | Office Assistant | Member |

Copy to

- All HODs for circulation among staff and students
- APSCHE
- JNTUA
- District Collector
- Police Dept
- Director & Principal File
- Notice Board



V. Raviprasad
PRINCIPAL

NARAYANA ENGINEERING COLLEGE
GUDUR-524 101, SPSR Nellore Dist

Recognized by UGC 2(f) & 12(B), An ISO 9001:2015 Certified Institution,
Approved by AICTE New Delhi & Permanently affiliated to JNTUA Anantapuramu

Dhurjati Nagar, Gudur, SPSR Nellore (Dt.) - 524 101, A.P. +91 9392901052

www.necg.ac.in

principal@necg.ac.in



Date : 30/03/2021

ANTI RAGGING SURVELLANCE TEAM

The anti-ragging committee of Narayana Engineering College::Gudur (NECG), has decided to constitute a **surveillance team** to randomly visit vulnerable locations such as private hostel/messes, bus stands/railway stations outside the college. The surveillance team must submit their observations during their inspection once in a week.

| S No | Name | Designation |
|------|--------------------------|---------------------------------|
| 1. | Dr.B.V.Krishniah | HoD, ME Dept., |
| 2. | DR.P.Venkateswara Rao | HoD, CSE Dept., |
| 3. | Mr.V.Vijay Bhaskar Reddy | HoD, MCA Dept., |
| 4. | Mrs.Y.Neeraja | HoD, FED Dept., |
| 5. | Mr. M.Venkateswarlu | Office Manager, NECG |
| 6. | Mr.R.Eswar Reddy | Administrative Officer, NECG |

V. Raviprasad
PRINCIPAL



UNDERTAKING BY THE STUDENT

I, (full name of student with admission/registration/enrolment number) _____ s/o d/o Mr./Mrs./Ms. _____ having been admitted to _____ (name of the institution) _____, have received a copy of the AICTE Regulation dated 1.7.2009 on Curbing the Menace of Ragging in Higher Educational Institutions, (hereinafter called the "Regulation") carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused **Clause 4** of the Regulation and am aware as to what constitutes ragging.

3) I have also, in particular, perused **Clause 5(3) and Clause 8(4)(a)** of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

a) I will not indulge in any behavior or act that may be constituted as ragging under **Clause 4** of the Regulations.

b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under **Clause 4** of the Regulations.

5) I hereby solemnly affirm that, if found guilty of ragging, I am liable for punishment according to clause **8(4)(a)** of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this ___ day of _____ month of ___ year.

Signature of Student.
Name _____

UNDERTAKING BY THE PARENT/GUARDIAN

I, Mr./Mrs./Ms. _____ (full name of Parent/Guardian) father/mother/guardian of Mr./Mrs./Ms. _____ (full name of student with admission/registration/enrolment number) _____ having been admitted to _____ (name of the institution) _____, have received a copy of the AICTE Regulation on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulation") carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused **Clause 4** of the Regulation and am aware as to what constitutes ragging.

3) I have also, in particular, perused **Clause 5(4) and Clause 8(4)(a)** of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

a) My ward will not indulge in any behavior or act that may be constituted as ragging under **Clause 4** of the Regulations.

b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under **Clause 4** of the Regulations.

5) I hereby solemnly affirm that, if found guilty of ragging, my ward is liable for punishment according to clause **8(4)(a)** of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that the admission of my ward is liable to be cancelled.

Declared this ___ day of _____ month of ___ year.

Signature of Parent/Guardian.

Name _____

Address _____

Mob./Tel.No. _____

An awareness program on "Anti-Ragging Laws" organized by Anti-Ragging Cell of NECG on 20/03/2021.



NARAYANA
ENGINEERING COLLEGE GUDUR
(AUTONOMOUS)

Approved by AICTE and Permitted by APJECU, Anantapur, A.C. 505 004 2016. Constituted by UGC, UPO 201 8, 1381.
Recognized by UGC, UPO 201 8, 1381.
NAAC

SAY NO TO RAGGING

An Awareness Program on
"ANTI-RAGGING LAWS"

By
Mr.G.DASHARADHA RAMI REDDY
Circle Inspector, Gudur town Police Station.

Organized by
Anti-Ragging Cell, NECG.

20th March, 2021

RAGGING
BANNED

The banner features the Narayana Engineering College Gudur logo and NAAC accreditation. It includes a central graphic of colorful hands raised, a 'SAY NO TO RAGGING' slogan, and a 'RAGGING BANNED' sign. The text provides details about the program's date, speaker, and organizing body.





NARAYAYAN ENGINEERING COLLEGE : GUDUR

(An ISO 9001:2008 certified Institution, Approved by AICTE & Permanently Affiliated to JNUA)
Dhurjati Nagar, Gudur-1.



AWARENESS PROGRAM ON ANTI RAGGING (15-10-2019)

The Anti Ragging Cell has organized an Awareness Program on Anti Ragging and Drug Menace in association with Gudur Town Department of Police, Gudur on 15-10-2019 at EEE Seminar Hall in college campus. We invited Mr. A.Sydulu and V.Bramhanaidu sub inspectors of Police officers form Gudur –I, SPSR Nellore.



Sub Inspector of Police, A. Sydulu addressing senior students



Students taking a part in Anti Ragging Awareness Programme



ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

(A Statutory Body of the Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110 070

Ph.: 011-26131577, 78, 80 & 011-29581000, e-mail: antiragging@aicte-india.org,

website: www.aicte-india.org

PUBLIC NOTICE

CURBING THE MENACE OF RAGGING IN AICTE APPROVED TECHNICAL INSTITUTIONS

It is brought to the notice of all AICTE approved Institutions, students and other various stakeholders that ragging is a criminal offence and AICTE has already notified its Regulation vide F.No. 37-3/Legal/AICTE/2009 dated July 1, 2009 and subsequent amendments notified vide F.No. 37-3/Legal/AICTE/2009 & F.No. 34-AICTE/AR/Antiragging/2016 dated July 17, 2014 and February 22, 2017 respectively (available on AICTE web portal: www.aicte-india.org) on curbing the menace of ragging in AICTE approved Technical Institutions, in order to prohibit, prevent and eliminate the scourge of ragging in AICTE approved Technical Institutions.

The above Regulations are mandatory and applies to all AICTE approved Institutions. Therefore, all the Institutions should take necessary steps for its proper implementation such as:

- Constitution of Anti-Ragging Committee and Anti-Ragging Squad
- Obtaining Undertakings at the time of admission and at the time of allotment of Hostel
- Dedicated cadre of Warden(s) and regular visits to hostels
- Creating awareness through regular meetings with students
- Appointing Professional Counselor(s) for Freshers
- Erection of Poster/Banners displaying provisions of law, punishments etc.

Any violation of AICTE Regulations as cited above by an AICTE approved Institution or an instance wherein any Institution fails to take adequate steps to prevent ragging or fails to act in accordance with these Regulations or fails to punish perpetrators for incidents of ragging suitably, AICTE shall call for punitive action against erring Institutions as per provisions of the Approval Process Handbook.

Students in distress owing to ragging related incidents can access the **Toll Free Helpline No. : 1800 - 180 - 5522** or write to the **Member Secretary, AICTE, JNU Campus, Nelson Mandela Marg, Vasant Kunj, New Delhi-110 070.**

Advt. No.: PGRC/08 (01)/2019

Member Secretary, AICTE

A.F.

[Signature]



मान-विद्यान विमुक्तये

प्रो. रजनीश जैन
सचिव

Prof. Rajnish Jain
Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)
(Ministry of Human Resource Development, Govt. of India)

बहादुरशाह ज़फ़र मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002

Ph.: 011-23236288/23239337

Fax : 011-2323 8858

E-mail : secy.ugc@nic.in

D.O. No.1-15/2009 (ARC) pt.III

27th June, 2019

Respected Sir/Madam,

In pursuance to the Judgment of the Hon'ble Supreme Court of India dated 08.05.2009 in Civil Appeal No. 887/2009, the UGC had notified "Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009". The Regulations are available on the UGC website i.e. www.ugc.ac.in. These regulations are mandatory for all higher educational institutions in the country.

As multiple mechanisms are required to ensure a ragging-free campus, here are some recommendations and action steps which are required to be deployed in your esteemed university and all institutions under your ambit.

A. Basic Measures:

1. Constitution of anti-ragging committee, anti-ragging squad, setting up of Anti-Ragging Cell and adequate publicity for these measures through various media are to be undertaken.
2. Mention of anti-ragging warning in the institution's prospectus and information booklets /brochures shall be ensured.
3. Updating websites of institutions with the complete address and contact details of nodal officers related to anti-ragging committee.
4. In compliance with the UGC Regulations and its 2nd Amendment regarding submission of undertaking by each student and every parent, an online undertaking in every academic year to be submitted.
5. UGC has notified 3rd Amendment in UGC Regulations on 29th June, 2016 to expand the definition of ragging by including the following:

"3. (i) Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background."

6. Installing CCTV cameras at vital points.

B. Counseling and monitoring measures

1. Regular interaction and counseling with the students can detect early signs of ragging and identification of trouble-triggers.
2. Surprise inspection at hostels, students accommodation, canteens, rest-cum-recreation rooms, toilets, bus-stands and any other measure which would augur well in preventing/quelling ragging and any uncalled for behaviour/incident shall be undertaken.

C. Creative Dissemination of the idea of ragging-free campus

1. Events like Anti-Ragging workshops, seminars and other creative avenues to spread the idea.
2. Safety and security apps without affecting the privacy of individuals can be creatively deployed.

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D. Using other UGC Initiated measures

1. Students in distress due to ragging related incidents can call the National Anti-Ragging Helpline 1800-180-5522 (24x7 Toll Free) or e-mail the Anti-Ragging Helpline at helpline@antiragging.in.
2. For any other information regarding ragging, please visit the UGC website i.e. www.ugc.ac.in & www.antiragging.in and contact UGC monitoring agency i.e. Aman Satya Kachroo Trust on mobile No. 09871170303, 09818400116 (only in case of emergency).
3. UGC also drives an Anti-Ragging Media Campaign through different modes and UGC has got developed the following entities to promote anti-ragging which are available on UGC website i.e. www.ugc.ac.in.
 - a. UGC has developed 05 TVCs of 30 seconds each from different perspective i.e. Parents, Victim and Offenders.
 - b. UGC has designed and distributed posters amongst Universities/Regulatory Authorities/Councils/IITs/NITs/Other educational institutions for the prominent display.
 - c. UGC has consecutively organized 02 Anti-Ragging Competitions for students/faculty /general public for the wider awareness of the menace of ragging.

Any violation of UGC Regulations or failure of institution to take adequate steps to prevent ragging in accordance with these Regulations or failure to punish perpetrators of incidents of ragging suitably, will attract punitive action under the UGC Act.

You are requested to implement the recommendations communicated vide this office letter of even number dated December 27, 2018 and thereby ensure a ragging-free campus, a fundamental requirement for a supportive and fair institutional climate which is open to change, learning and progress.

With personal regards,

Yours sincerely,


(Rajnish Jain)

The Vice-Chancellor of all Universities.





**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

HIGHER EDUCATION DEPARTMENT – A.P.Prohibition of Ragging Act 1997 (Act 26/1997) – Judgment of the Hon'ble Supreme Court of India prescribing certain guidelines for prevention of ragging Educational Institution – Instructions – Issued.

HIGHER EDUCATION (EC.2) DEPARTMENT

G.O.Ms.No 19.

Dated:08.03.2010.

Read the following:-

- 1) A.P.Prohibition of Ragging Act, 1997 (Act 26/1997)
- 2) G.O.Ms.No.67, Higher Education (EC.2) Dept., dt.31.8.2002.
- 3) Judgment of Hon'ble Supreme Court of India dt.8.5.2009 in Civil Appeal No.887 of 2009.

ORDER:

The Andhra Pradesh Prohibition of Ragging Act, 1997 was enacted "to curb the evil practice of ragging in Educational Institutions. Further 'the Andhra Pradesh Prohibition of Ragging in all Educational Institutions Rules, 2002' were issued in G.O.Ms.No.67, Higher Education (EC) Department, dt.31.8.2002 and circular instructions / guidelines for prevention of ragging in Educational Institutions were issued in Government Memo.No.4276/EC/ A2/06-1, Higher Education (EC.2) Department, dt.20.3.2006 and in circular Memo.No.10707/CE.I-2/06, Higher Education (CE.I-2) Department, dt.31.8.2006 and dt.9.11.2006 D.O.Lr.No.10707/CE.I-2/2006, Dt.26.9.2007 and Letter No.3593/EC.2/2009-1, Higher Education (EC.2) Dept., dt.24.4.2009.

In spite of this, in recent times, some ragging cases were noticed and the Hon'ble Supreme Court of India has taken a serious view of such incidents.

Further the Hon'ble Supreme Court of India in its Judgment dt.12.6.2009 in C.A. No.887/2009 held that it become necessary that the following recommendations made by the Raghavan Committee be implemented immediately namely:-

- (i) Every institution should engage or seek the assistance of professional counselors at the time of admissions to counsel 'freshers' in order to prepare them for the life ahead, particularly for adjusting to the life in hostels.
- (ii) On the arrival of senior students after the first week or after the second week, as the case may be, further orientation programmes must be scheduled as follows (i) joint sensitization programme and counseling of both 'freshers' and senior by a Professional counselor; (ii) joint orientation programme of 'freshers' and senior to be addressed by the Principal / Head of Institution, and the

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anti ragging committee; (iii) organization on a large scale of cultural, sports and other activities to provide a platform for the 'freshers' and seniors to interact in the presence of faculty members; (iv) in the hostel, the warden should address all students; may request two junior colleagues from the college faculty to assist the warden by becoming resident tutors for a temporary duration; and, the UGC and other funding bodies should provide financial grants for meeting the expenditure on resident tutors (v) as far as possible faculty members should dine with the hostel residents in their respective hostels to instill a feeling of confidence among the fresh residents."

(iii) Every institution must have an Anti-Ragging Committee and an Anti-Ragging Squad. It is essential to have a diverse mix of membership in terms of levels as well as gender in both the Anti-Ragging Squad as well as the Anti-Ragging Committee. The Anti-Ragging Committee at the level of the institution should consist of the representatives of civil and police administration, local media, Non Government Organizations involved in youth activities, representatives of faculty members, representatives of parents, representatives of students belonging to the freshers category as well as seniors, non teaching staff and should be headed by the Head of the Institution. The Anti-Ragging Squad, in contrast, should be a body with vigil, oversight and patrolling functions and should appropriately be a smaller body which should be nominated by the Head of the Institution with such representation as considered necessary to keep it mobile, alert and active at all time. The Squad may be called upon to make surprise raids on hostels and other hot spots and should be empowered to inspect places of potential ragging. The Squad should work under the overall guidance of Anti-Ragging Committee. *The Squad should not have any outside representation and should only consist of members belonging to the various sections of the campus community.*"

(iv) A District level Anti-Ragging Committee be constituted consisting of the Heads of Higher Education Institutions as members Headed by the District Collector / Deputy Commissioner / District Magistrate and should also have the Superintendent of Police / SSP of the District as Member. The Additional District Magistrate should be a member-Secretary of the Committee, which should also have representation of the local media and district level Non Government Organizations actively associated in youth development programmes, as well as representations of all student organizations. The District level Committee should hold preparatory meetings during the summer vacation meetings to take stock of the state of preparedness of each institution and their compliance

with the policies and directions or guidelines of the appropriate bodies, the University / State / Central Authorities; and this Supreme Court's guidelines in regard to curbing the menace of ragging. Summer months may be appropriate to launch public campaigns.

- (v) At the level of the University, there should be a Monitoring Cell on Ragging, which should coordinate with the affiliated colleges and institutions under its domain. The Cell should call for reports from the Head of institutions in regard to the activities of the Anti Ragging Committee, Anti Ragging Squads, Monitoring Cells at the level of the institution, the compliance with instructions on conducting orientation programmes, counseling sessions, the incident of ragging, the problems faced by the wardens or other officials. It should also keep itself abreast of the decisions of the District level Anti Ragging Committee. This Monitoring Cell should also review the efforts made by institutions to publicize anti ragging measures, soliciting of undertaking from parents and students each year to abstain from ragging activities or willingness to be penalized for violations; and should function as the prime mover for initiating action on the part of the appropriate authorities of the university for amending the Statutes or Ordinances or Bye laws to facilitate the implementation of anti ragging measures at the level of the institutions."
- (vi) There should be a State Level Monitoring Cell at the level of the Chancellor of the State Universities, who may also coordinate with those of the Central Government institutions located in the State in which the Governor has a defined role under the relevant law. Governors, in their capacity as Chancellors of State Universities, can leverage the influence of their office to ensure that the State Government as well as the university authorities are suitably instructed to be alert in regard to ragging. The involvement of Governors would also ensure that the autonomy of institutions of higher learning is not compromised. In addition, Governors of State are associated with Central Universities in their role as Chief Rector / Chancellor etc. and can oversee the function of coordination where required vis-à-vis the office of the President of India in his capacity as the Visitor of the Central Universities and also the Central Government in the Ministry of Human Resource Development. The State level Monitoring Cell should receive periodically, and at such frequencies that it may low down, status reports from the University level Monitoring Cells and Districts level Anti- Ragging Committees."

- (vii) In the light of the increasing number of private commercially managed, lodges or hostels outside campuses, such hostels and management must be registered with the local police authorities and permission to start such hostels or register them must necessarily be recommended by the Heads of educational institutions. It should be mandatory for both local police, local administration as well as institutional authorities to ensure vigil on incidents that may come within the definition of ragging. Managements of such private hostels should be responsible for non reporting of cases of ragging in such premises. Local authorities as well as the institutional authorities should be responsible for action in the event of ragging in such premises, just as they would be for incidents within campuses. The Committee also recommends that besides registering private hostels as stated above, the towns or cities where educational institutions are located should be apportioned as sectors among faculty members, as is being done by some institutions, so that they could maintain vigil and report any incidents of ragging outside campuses and en route while 'freshers' commute."
- (viii) Wardens must be accessible at all hours and therefore it is important that they, be available on telephone and other modes of communication – Therefore, the wardens must be issued mobile phone by the institutions and the details of their telephone number must be widely publicized. Similarly, the telephonenumber of the other important functionaries – Heads of institutions, faculty members, members of the anti ragging committees, district and sub divisional authorities and State authorities where relevant, should also be widely disseminated for the needy to get in touch or seek help in emergencies. Brochures or booklet / leaflet distributed to each student at the beginning of each academic session for obtaining undertaking not to indulge or abet ragging and shall contain the blueprint of prevention and methods of redress."

The educational institutions shall ensure that each hostel should have a full time warden who resides within the hostel, or at the very least, in the close vicinity thereof. It is desirable that institutions should provide necessary incentives for the post of full time warden, so as to attract suitable candidates.

- (ix) In addition to penal consequences, departmental enquiries be initiated against such heads institutions / members of the administration / faculty members / non teaching staff, who display an apathetic or insensitive attitude towards complaints of ragging.

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- (x) Not only the students, but also the faculty who must be sensitized towards the ills of ragging, and the prevention thereof. Non teaching staff, which includes administrative staff, contract employees, security guards etc., have also to be regularly sensitized towards the evils and consequences of ragging.
- (xi) The Principal or Head of the Institution / Department shall obtain an undertaking from every employee of the institution including teaching and non teaching members of staff, contract labour employed in the premises either for running canteen or as watch and ward staff or for cleaning or maintenance of the buildings / lawns etc. that he / she would report promptly any case of ragging which comes to his / her notice. A provision shall be made in the service rules for issuing certificates of appreciation to such members of the staff who report ragging which will form part of their service record.
- (xii) The employers / employees of the canteens / mess shall be given necessary instructions to keep strict vigil and to report the incidents of ragging to the college authorities if any.
- (xiii) Each batch of freshers should be divided into small groups and each such group shall be assigned to a member of the staff. Such staff member should interact individually with, each member of the group on a daily basis for ascertaining the problems / difficulties if any faced by the fresher in the institution and extending necessary help. By building up rapport with each member of the group teachers or other members of the staff would be able to infuse confidence in the freshers and make them feel at home so as to enable them to report incidents of ragging or bullying. Each group in charge shall maintain a diary of his / her interaction with the freshers under his / her charge.
- (xiv) In case of freshers admitted to a hostel it shall be the responsibility of the teacher in charge of the group to coordinate with the warden of the hostel and to make surprise visits to the rooms in the hostel where the members of the group are lodged.
- (xv) Freshers shall be lodged in a separate hostel block, wherever possible, and where such facilities are not available, the college / institution shall ensure that seniors' access to freshers' accommodation is strictly monitored by wardens, security guards and college staff.
- (xvi) A round the clock vigil against ragging in the hostel premises shall be provided.

It is necessary that parents / guardians of freshers assume responsibility for promptly bringing to the notice of the Head of the Institution any instance of ragging.

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- (xvii) The SHO / SP, within whose jurisdiction a particular college falls, shall be responsible for ensuring that no ragging takes place on the campus of the concerned college, and to effectively deal with incidents of ragging, should, any such incidents take place. Once a central database / crisis hotline is made operative then as soon as SHO /SP, within whose jurisdiction a particular college falls, is contacted by the crisis hotline staff, then such SHO / SP shall deal effectively with the incident and cooperate and communicate with the crisis hotline staff and / or the independent monitoring agency.
- (xviii) A committee be appointed at university level comprising one or more eminent psychiatrists / psychologists / mental health specialists, a documentary maker and educationalists from various fields, to (i) ascertain the psychological impact of ragging on students; (ii) to ascertain reasons and circumstances under which senior students resort to ragging; (iii) assess and quantify the impact of ragging and indiscipline on the standard of education in an institution and relate it to the existing procedures used by MCI, UGC and other regulatory bodies to assess the suitability of an institution for recognition; and (iv) recommend urgent and mandatory mental health measures to be implemented in, and practiced by school, colleges, and all educational and vocational institutions, so as to aid the occurrence of ragging.

4. All Heads of Departments mentioned in the address entries are requested to communicate the above directions of Supreme Court of India to all Educational Institutions both aided and un-aided colleges / universities for strict compliance of the above instructions.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

C.R.BISWAL
PRINCIPAL SECRETARY TO GOVERNMENT

To
The Commissioner of Technical Education, Andhra Pradesh, Hyderabad
The Commissioner of Collegiate Education, Andhra Pradesh, Hyderabad
The Commissioner of Intermediate Education, Hyderabad.
All the Registrars of Universities in the State.
The Secretary, Board of Intermediate Education, Nampally, Hyderabad
The Secretary, A.P.State Council for Higher Education, Hyderabad.
All the Collectors & District Magistrates in the State.
Copy to:
The Law (A) Department.
The Special Officer, Advocate on Records in the Supreme Court of India, A.P.Bhavan, New Delhi.
SF/SC-2.

//Forwarded by Order//

SECTION OFFICER